



Nursery Admissions Policy

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Approved By	The Trust Board
Approval Date	May 2024
Policy Review Date	July 2025

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1. Aims

The aim of this policy is to set out the admissions process for Portswood Primary School.

2. Entitlement

A child is entitled to 15 hours a week the term after their third birthday. A new government initiative for parents that meet the necessary criteria will be offered 30 hours funding a week. Please see www.HMRC.gov.uk to check your eligibility.

At Portswood Primary School Nursery we offer the following sessions:

- For children meeting the 30 hours funding criteria we offer 30 hours over 4 days Monday- Thursday.
- A flexi offer of 15 hours over 2.5 days Monday- Wednesday AM or Wednesday PM-Friday.
- 15 hours over 5 mornings.
- 15 hours over 5 afternoons.

For further details on session times please see our parent admission information booklet.

All children at Portswood Primary School Nursery start their Nursery Education the term after their third birthday.

A child born between	Will become eligible for a free place from
1st April and 31st August	The start of the autumn term following their 3rd birthday
1st September and 31st December	The start of the spring term following their 3rd birthday
1st January and 31st March	The start of the summer term following their 3rd birthday

3. Application timings

For children **starting Nursery in September** the closing date for applications is **24 May 2024**.

For children **starting Nursery in January** the closing date for applications is **25 October 2024**.

For children **starting Nursery in April** the closing date for applications is **14 February 2025**.

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4. Application processing criteria

All applications received by the closing date will be considered first. Should the Nursery be over-subscribed, places will not be reserved for late applicants, and the following priorities will be used to decide which children to admit.

1. Looked after children, children who were previously looked after and IAPLAC (Internationally Adopted Previously Looked After Children) see (i) in Definitions
2. Children subject to a Child Protection Plan or deemed to be vulnerable by the Senior Officer with safeguarding responsibility within Southampton City Council
3. Children who have a sibling already on the roll of the school who will continue to attend that school for the following year (this includes children living as siblings in the same family unit) (see definition ii).
4. Children whose parents have satisfied the Local Authority that their child has a significant medical or psychological condition which means they must attend the preferred school rather than any other. Applications must be supported by appropriate written evidence from a doctor or psychologist (see definition iii)
5. Children who live within the schools designated catchment area (see definition iv)
6. Other children living outside the designated catchment area.

All distances from Portswood Primary School Nursery are based on the shortest practicable walking distance using public roads and footpaths. These are calculated using Ordnance survey maps.

Any remaining places will be allocated on a first come first served basis. If your child does not receive a place in your first choice of session, they will be allocated a place in an alternative session and be put on a waiting list for your first choice. Any applicant who cannot be offered a place may request to go on the waiting list. The waiting list will be prioritised using the admissions policy.

5. Admissions to Reception Class

Attendance at Portswood Primary School Nursery **will not** guarantee a child admission to the Reception class of Portswood Primary School or give any advantage to the parent's application for a Reception class place. A separate application for admission to Reception class will always have to be made to Southampton City Council as places in Reception class will only be allocated by the Council and not by the school.