

24 July 2025

Headteacher - Tony Head

Dear Year 4 Parents,

When returning to school in September, we would like your children to use the entrance indicated by the arrow on the photo below. For the start of the school day, we will be opening the gates at 8.45am. We will of course position a member of staff in the mornings, at this entrance, until such time as the children are used to their new routine of getting to their classes. In addition to this a member of SLT will be on gate duty every day. As is the case now, children are expected to come into school unaccompanied by their parents in the mornings so that our children are appropriately safeguarded, and teachers are able to begin working with them as soon as they have got into class.

At the end of the school day, we will be opening the gates at 3.20pm and will be inviting you onto the playground to collect your children when they come out at 3.30pm. Your children will be dismissed from the location indicated by the arrow.

Yours sincerely,



Tony Head
Headteacher

Beginning and End of day

