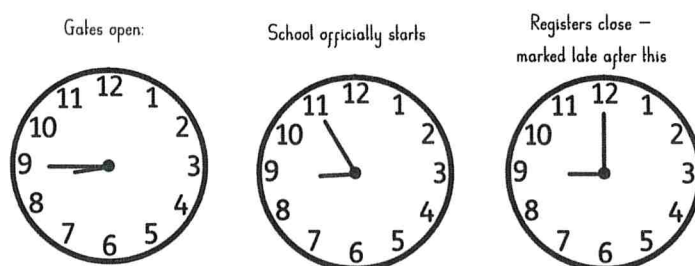


24 October 2025

Dear Parents

Please can we remind you that the school gates open at 8:45am each morning and close at 9:00am. Children should be in their classes by 9:00am, not after, as the school day starts at 8:55am.



To help us maintain a safe and calm start to the school day, we kindly ask that all children are dropped off at the school gate or playground in the morning. Please say goodbye to your child at this point and encourage them to walk into the building independently. This supports their growing independence and allows teachers to begin teaching promptly.

We also ask that messages are not passed on to teachers at the classroom door. Teachers are responsible for safeguarding all pupils from the moment they arrive at 8:45am, and having multiple adults in the building can make this more difficult. The start of the day is a crucial time for many children, and teachers are focused on settling pupils and beginning learning activities.

If you have an important message to share, please use the class email system or contact the school office. This ensures communication is received without disrupting the start of the school day.

Thank you for your continued support in helping us keep all children safe and ready to learn.



Emma Kinally
KS1 Phase Leader