

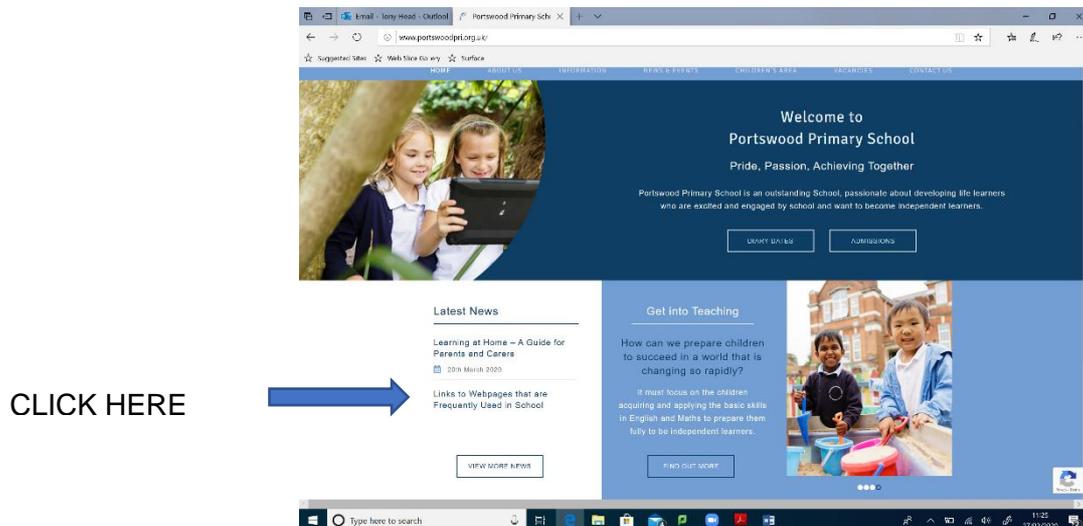
27 March 2020

Dear Parents,

I hope both you and your families are safe and well during these challenging times. Although we are open for key worker and vulnerable children, it is very quiet here – especially as we're used to having nearly 500 pupils in on a normal school day. I would like to thank you for following the guidance given by the government with regard to keeping everyone safe. The more people that follow this the quicker this will be over, and the sooner we can get back to normal. We miss our children and want them back in school with us as soon as possible.

To help you support your children at home we have already created links to webpages on the school website and parents have the ability to request their child's logins for websites such as 'spelling shed' by filling in the online form. I know that some families have been in touch asking for additional work and teachers have been creating additional resources for their children and these are now also available. In order to access these, you will need to do the following:

- On the front page of the website click on the **'Links to Webpages that are Frequently Used in School'** link.



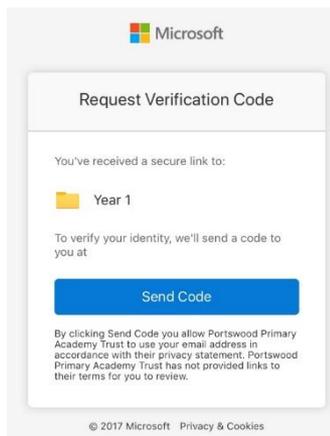
- Once you have done this it will take you to a new page. Scroll down to the bottom of this and there is a form that can be filled in to request access to the OneDrive folders containing the work created by our teachers to support your child's home learning during this time. If you have already used this to request logins to websites, such as spelling shed, you will only need to fill in the child's name and parent email section and the new section at the bottom of the form. **Make sure you select all the year groups your family may need access to.**
- You will then receive an email that contains a link to the requested year group folder or folders. Follow this link and you will be taken to a page to request a verification code. **(Please check your spam folder for the email - just in case).**

## Online Resource Logins shared a folder with you

Here's the folder that Online Resource Logins shared with you.

**Year 1** This link only works for the direct recipients of this message. **Privacy Statement**

- Click on the '**Send Code**' button and you will be sent a new email with the required verification code. The window will refresh and will display an '**Enter Code**' box. Copy the code you received into this box and complete the '**Keep me signed in**' tick box before clicking the 'Verify' Button.



Microsoft

Request Verification Code

You've received a secure link to:

Year 1

To verify your identity, we'll send a code to you at

**Send Code**

By clicking Send Code you allow Portswood Primary Academy Trust to use your email address in accordance with their privacy statement. Portswood Primary Academy Trust has not provided links to their terms for you to review.

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- You will then be taken to the year group folders you requested.

These will be added to each Friday for the following week, so please keep an eye out for more activities.

Videos of some of our teachers delivering lessons for your children can also be found on the school website. Simply click on the **children's area** tab on the **homepage** and select **homework**.

Due to the potential high demand, please be aware that responses may be delayed. Please be patient with us.

Kind regards



Tony Head  
(Principal)