

24 June 2020

Dear Parents,

### **Collection of pupil reports**

We will be distributing pupil reports for the 2019-20 academic year from Friday 3 July 2020.

If your child is currently in school then we will send their report, along with any sibling reports, home with them on Friday 3 July 2020.

If your child is not currently attending school due to the Corona virus pandemic, then their report can be collected from school.

Reports can be collected from the main entrance to the school (Somerset Road) at the following times:

Friday 3 July: 9:30am – 11:30am and 1:00pm – 2:30pm

Monday 6 July: 9:30am – 11:30am and 1:00pm – 2:30pm

A member of the school leadership team will be present to hand you the report. Please do not come outside of these times as staff will not be available.

If you are unable to collect the report at these times, you may wish to wait until the start of the new school year to do so.

Yours sincerely,

*J. Leonard*

J. Leonard  
Vice Principal