

31 March 2021

Principal - Tony Head

Executive Head - Amanda Parry

### Changes to Start and End of the Day

Dear Parents,

I am writing to inform you of some changes that we would like to make to the Year R drop off and pick-ups. These changes will come into effect from **Tuesday 19 April 2021**.

Firstly, we will be starting our school day at **8:45am** instead of **9:00am**. This is to help us maximise the children's learning time within the morning session. Currently, we are working hard to develop the children's key skills in reading, writing and maths and feel that getting the children in and settled slightly earlier would support this work. We also hope that this will support parents in reducing waiting times for those who are trying to juggle drop-offs. We would kindly ask that you line up outside the Year R classes in the usual way.

The afternoon pick-up time will remain at **3:20pm**.

At this time, we would now like parents to wait behind the fence on the playground instead of lining up outside the Year R classes. Your child's class teacher will call your child once you are visible and your child will walk to you, whilst being watched.

We would like Kangaroo class parents to wait at the left-hand side of the fence and children to leave via the left-hand gate.

We would like Penguin class parents to wait at the right-hand side of the fence and children to leave via the right-hand gate.

We are hoping this will aid in congestion and speed up the process, as there is more space on the playground. Obviously, once you have picked up your child, we would like you to leave promptly to help reduce the number of adults on site. If you would like to speak to your child's class teacher, please wait until the end or arrange a convenient time appropriate to both your child's class teacher and you.

We would also like to remind parents to wear masks during both drop-off and pick-up times to help prevent the spread of Coronavirus.

Kind regards,

*A. Aldridge*

Year R Team

'Pride, Passion, Success'