

<b>Grade/Salary:</b>	Pay scale B (£18,561 - £18,876 pro rata)
<b>Hours:</b>	Monday to Friday, 30 hours per week (including 5 hours as a lunchtime assistant, term time only)
<b>Contract:</b>	12-month Fixed Term Contract, starting September 2021
<b>Responsible to:</b>	Principal
<b>More Information:</b>	Ideal for someone considering initial teacher training but all candidates are welcome to apply

### Principle Responsibilities

- To work with class teachers to raise the learning and attainment of students across The Early Years, Key Stages 1 and 2
- To promote student independence, self-esteem and social inclusion
- Give support to students, individually or in groups, so they can access the curriculum, take part in learning and experience a sense of achievement

### Qualifications & Training

#### **Desirable**

GCSEs at grades 9 to 4 (A\* to C) (or equivalent) including English Language and Maths

### Experience

#### **Essential**

Passionate about working with children

Willingness to work with children across the primary age range

#### **Desirable**

Relevant experience in a teaching/learning/child support working environment

### Skills / Knowledge

#### **Essential**

Strong literacy and numeracy skills

Excellent interpersonal and organisational skills

Ability to relate well to students, building effective working relationships, being an effective role model, and motivating students to achieve success

Excellent communication skills, both verbal and written, including the ability to clarify and explain instructions clearly as well as active listening skills

The ability to remain calm in stressful situations

Knowledge of guidance and requirements around safeguarding children

Good ICT skills, particularly using ICT to support learning

Understanding of roles and responsibilities within the classroom and whole school context

Ability to work on own initiative with minimum of supervision  
A desire to raise standards of attainment and aspiration  
Maintaining a professional manner at all times

### **Personal Attributes**

Articulate and enthusiastic  
Sensitive and understanding  
Ability to work as part of a team  
Enjoyment of working with children  
Professionally discrete and able to respect confidentiality at all times on particular issues  
Well-developed interpersonal skills and sense of humour enabling effective relationships with a variety of different people  
Ability to remain calm under pressure and have a sense of humour  
Committed to safeguarding and promoting the welfare of students at the school  
A commitment to getting the best outcomes for all students and to promoting the ethos and values of the school and the HISP Multi Academy Trust

### **Other**

#### **Essential**

Excellent punctuality and attendance  
Successful completion of DBS and other pre-employment checks

